

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 12 January 2022 at 7.30 pm* in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Welcome from Chairman and instructions regarding Council's risk assessments and compliance with coronavirus protection measures for this meeting

- 22/001 To receive and accept any apologies for absence 7.30pm
- 22/002 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 22/003 Dispensations:
To note any new Dispensations granted: Nil
- 22/004 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
- 22/005 To approve and sign the minutes of the meeting held on 1 December 2021, and confirm agenda of same date. 7.46pm
- 22/006 Matters arising from previous minutes (for information only)
- 22/007 To receive reports from District and County Council representatives (circulated 7.1.22)
- 22/008 Neighbourhood Plan
To receive update on parishioners interested in helping, and to discuss arrangements for obtaining further information and engaging with the public

- 22/009 Planning Applications
- a) 21/01699/VAR Hillcrest Mepal Road. Variation of condition 1 (Approved plans), 3 (Materials), 4 (Contamination) and 7 (Tree Protection) of previously approved 20/01193/FUL for 2 No dwellings (phased development Plot 1 & 2)
 - b) 21/00870/FUL Land west of Hillcrest, Mepal Road. 1 No dwelling (phased development plot 3) outline consent 19/01045/OUT – amendment – reduction in overall scale of the proposed dwelling, as well as the re-siting of the proposed dwelling within the application site to address Tree Officer concerns.
 - c) 21/01776/FUL 24 High Street Construction of loft extension
- 22/010 Recreation Ground 8.00pm
- a) To receive monthly report on weekly inspections (MH)
 - b) To receive tree inspection report, circulated 7.1.22 (MH/JB)
 - c) To discuss play and outdoor fitness refurbishment project and arrangements for 21 and 22 January 2022 public consultation sessions (LH)
- 22/011 Finance 8.05pm
- a) To approve renewal of ACRE subscription for membership £57
 - b) To approve receipts and payments for January 2022 (to follow)
 - c) To review and approve 2022/23 Budget and Precept (circulated 29.11.21 & 7.1.22)
 - d) To consider request from Mepal and Sutton First Responder Service for support/donation for equipment and supplies - NHS Ambulance services (circulated 7.1.22)
 - e) To receive confirmation of appointment of Internal Auditor (Clerk)
- 22/012 Policies
To adopt Safeguarding Policy and appoint Safeguarding Lead Councillor (circulated for December meeting)
- 22/013 Cemetery 8.15pm
- a) To receive and approve applications for markers/inscriptions (Clerk)
 - b) To consider correspondence from family regarding condition of headstone (to follow)
- 22/014 Speedwatch
- a) To receive update on arrangements for future speedwatch sessions
 - b) To note monthly speed data (MH)
- 22/015 Consultations
- a) Neighbourhood Plan - Isleham
<https://www.eastcambs.gov.uk/local-development-framework/isleham-neighbourhood-plan>
 - b) Local Plan - East Cambridgeshire Single Issue Review Consultation - Regulation 18 (The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) Review on updating the overall housing 'target' for the area (sometimes referred to as the 'housing requirement' for the area).
<http://www.eastcambs.gov.uk/local-development-framework/local-plan-review> 7 February 2022 (circulated 14.12.21)
 - c) Kings Lynn Hospital petition (developments) (circulated 14.12.21)
<http://www.gehkl.nhs.uk>
- 22/016 Police 8.30pm
- To discuss any issues for reporting to Police
To receive update regarding drifting/racing at Elean Business Park (MH/Clerk)
- 22/017 Street Lights and Highways
To receive any items to bring to attention Highways Authority

22/018 Correspondence

To receive and consider the following invitations and items of information/interest:

NALC newsletter including draft model letter to MPs regarding virtual and hybrid council meetings (circulated 14.12.21)
CAPALC Queens Platinum Jubilee – arrangements for parishes (circulated 7.1.22)
ECDC Assets of Community Value (circulated 15.12.21)
ECDC Facilities Improvement Grant (circulated 15.12.21)
ECDC Community Fund Grant (circulated 7.1.22)
ECDC Covid Support groups – re-establishment (Clerk)
East Cambs Food Poverty Collaboration workshop (circulated 14.12.21)
Over Day Centre Annual Report and promotion of facility to other parishes (circulated 14.12.21)
Operation London Bridge (Clerk)
Greater Cambridge Partnership Consultations Member Seminar - 13th December 2021 – slides and information (circulated 14.12.21)
CAPALC/CCC Household Support (circulated 14.12.21)
CAPALC Bulletin January, including up-coming training courses and seminars
Covid updates including advice from ECDC, CCC, Primary Care (NHS), grants for people struggling with essential living costs, safe meetings (previously circulated)
NALC newsletters and events
ECDC newsletters
CCC Highway Events – January
Queen Elizabeth Kings Lynn Hospital newsletter

22/019 Items for the next Agenda and date of next meeting: 9 February 2022

9pm

Review any actions

SJBell

S J Bell
CLERK/RFO
6 January 2022

*The temporary legislation enabling parish meetings to be held remotely via video conferencing systems ended in May. Consequently, to comply with Schedule 12 of the Local Government Act 1972, meetings of the Council must now be held in person and members of the public must be able to attend in person.

In order to comply with COVID-19 regulations and guidance, the Council meeting will be held in a large venue sufficient to maintain social distancing of all attendees, and total numbers will necessarily be limited.

Members of the public who wish to attend the meeting must therefore notify the Parish Clerk at least 48 hours in advance of their intention to attend in order that the Council can endeavour to accommodate everyone and the necessary health and safety precautions engaged. During these difficult times, members of the public are also encouraged to consider attending only for the item(s) of particular interest to them, rather than for the whole meeting.

** Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .